

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 29th July 2021 at 7pm in the Village Hall

PRESENT: Councillor Andrew Steele (Chair)
Councillors Julie Barber Mark Walker Simon Peers

In attendance: Two members of the public and the locum Clerk.

1 APOLOGIES: Cllrs. Dawson, Smahon and & Smith and Ward Cllr. Hook

2 DECLARATIONS OF PECUNIARY INTEREST: None

3 PUBLIC PARTICIPATION

Two residents spoke about the proposals for the recreational area. They expressed support for having more equipment but had two concerns. They did not support the use of metal or plastic but would support wooden equipment. They also had concerns about parking and litter and felt that the recreational area would become a destination, as opposed to a village facility. They felt that the woodland area could be made part of the play area. As those living closest to the area, they felt that there should have been greater consultation with them other than the flyer circulated to the whole village. Both offered help with the project and felt that the area should have an appeal for a broad spectrum of ages.

There was also query about parking on Main Street. A local farmer was struggling to get past the parked vehicles with his agricultural equipment. There was a solid white line on the road. Cllr. Steele suggested he liaise with the Police and agreed to forward him local Police contact details.

4. TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE PARISH COUNCIL (PC) HELD ON 24th JUNE 2021.

It was **resolved** that the minutes of the meeting of the PC held on 24th June 2021 having been circulated, be approved and that the Chair be authorised to sign.

5. PLANNING

a. Planning Applications Received

- i. 21/01264/FUL - 4 The Court, Main Street - Erection of car port.
- ii. 21/01436/GRG3 - White Rose Park, Tadcaster Road, Dringhouses - Erection of ball posts and nets to 3no. pitches 6000mm high (to be raised and lowered before and after games).
- iii. 21/01627/TCA – Tuevais, 101 Main Street - Fell group of Conifer trees in a Conservation Area.
- iv. 20/01923/FULM - Land Comprising Field West Of Askham Bryan College York Road To Westfield Cottages Askham Bryan York - Erection of 2 no. cattle buildings, 1 no. hay/straw storage building, 1 no. enclosure, 2 no. tanks, and hardstanding for use as a beef rearing unit (this was being decided at the Planning Committee meeting on 1 July 2021).

There were **no objections** to any of these.

b. Planning Decision Notices Received

- i. 21/00740/FUL - Cherry Tree House, 68 Main Street - Detached garden room to rear – withdrawn
- ii. 21/00838/FUL - West Barn, 9 Eastfield Farm, Moor Lane - In fill of existing outside courtyard, to allow for internal ramped access through the ground floor of the property approved subject to conditions.
- iii. 21/00729/FUL - Town Farm, 116 Main Street - Single storey rear extensions following demolition of existing outbuildings - Approved subject to conditions
- iv. 21/01299/TCA – Deneen, 27 Main Street - Crown reduce by 30% 1no. Lawson Cypress tree in a Conservation Area - approved subject to conditions.

- v. 21/01282/TCA - 1 The Court, Main Street - Works to 3no. Yew trees, to crown reduce by 2m in height and 2m in width; crown lift of 2.5m - tree works in a Conservation Area – approved.

It was noted that four of the above had been approved and one application had been withdrawn.

6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

Four crimes were reported in June, all at the Nurseries Caravan Park involving theft of bicycles

7 REPORT FROM WARD COUNCILLOR HOOK

In the absence of Ward Cllr. Hook there was no Ward Cllr. report.

8 OTHER MATTERS

8.1 Insurance

The Insurance company had sent a pre-renewal quote and this led to discussion about whether 'Streetwork furniture' included the stone conservation village signs at each end of the village, the number of benches, whether the recreational area perimeter fencing was included (and if it needed to be), the value of the notice board, inclusion of the lawn mower, employers liability and land to the west of 153 Main Street. It was **resolved** to renew the insurance without any alterations to the level of cover.

8.2 Strategy for the recreation area

Cllr. Smahon had analysed all the replies to the consultation and done a great deal of work in producing a report and summary of the replies and a sketch showing a suggested layout. Replies indicated that respondents wanted quality pieces catering for all ages (but with a focus on younger children). Parents could be involved with the woodland.

It was **resolved** that;

- The mound be flattened with a budget of £500 being set.
- That benches be bought with a budget of £3,000.
- That a budget of £6,500 be set for an infant climbing frame.

All in favour.

Mound

A digger would be needed, costings would be sought for a man with a machine. The relatively dry conditions made this the ideal time of year to carry out this work and Cllr. Walker offered his support with equipment in removing material from site. The slide would be sold on an online auction site. Cllr. Steele would speak to his contacts in the trade. A site meeting would be arranged once the mound had been removed in order to review the plans.

Benches

To be made from recycled plastic and for woodchip for the bases. Cllr. Steele would help digging. An electric mixer was offered to mix the sand, Cllr. Walker had a generator.

Help from the Natural Environment Group and parents would be sought, in particular for the woodland.

It was decided that a suggested Community Orchard be considered at a later date. A proposal for a wildflower area was not supported due to the high level of maintenance needed and a proposal for a Forest School likewise not be considered (there being concerns that a locked storage box suggested items of value being stored there).

8.3 New email addresses

It was **resolved** that Councillors use the @AskhamBryanPC.org.UK email addresses, all in favour. The website would be updated.

8.4 **Annual Play Area Inspections.**

Two quotations had been received. It was **resolved** to accept one for £68.50 + VAT, all in favour.

8.5 **Natural Environment Group (NEG)**

The NEG had met, and a copy of the draft minutes had been circulated.

The Group had raised questions about the amount of budget they had. This had been £800 but £295 had been spent on the tree works at the corner of Saint Nicholas' Croft leaving them £505. However, it was agreed that they could come back to the PC if they needed extra funding.

They had also had queries about which trees were covered by their terms of reference (ToR). It was agreed that any trees on PC land be within their ToR. There were concerns about two horse chestnut trees on the triangle of land near 149 Main Street. There was also a concern about the three-yearly tree inspections. The cost of this would not be taken from their budget. Any major tree works identified would come back to the PC for consideration. They also queried having responsibility for verges, with respect to litter as verges were maintained by City of York Council. They would however be empowered in their ToR to promote tidy verges and litter picking and could buy a litter picker. It was agreed that this be taken out of their ToR. It had previously been agreed that one of their members do planting of flowers for the signs.

9 **FINANCE**

9.1 **Bank Reconciliation**

Since the last meeting, there had been income of £475.35 (being reimbursement of VAT paid in 2020-21) and payments totalling £1,492.65.

9.2 **Report of invoices to be paid**

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/06/21 to 30/06/21 plus deductions payable to HMRC.
- Insurance
- Tree work on verge at the corner of Saint Nicholas' Croft, Shaping and reduction (40-50%) of Corkscrew Willow, Removal of Pencil Cedar - John Burrow - £295
- Grass Cutting of Recreational Area (4 cuts @ £52.50 done 21/4, 5/5, 7/6 and 30/6) and Play Equipment Inspections (4 @ £30 done 30/4, 20/5, 7/6 & 28/6)
- Clerk's mileage - £14.62
- Zoom annual subscription

(the previous meeting had agreed not to renew the annual subscription to Zoom but the money had been taken by them from the Clerk's account and they were refusing to issue any reimbursement citing terms and conditions).

9.3 **Natural Environment Group budget**

This agenda item had been considered as part of 8.5 above.

9.4 It was noted that the **Notice of Public Rights** and Publication Of Unaudited Annual Governance & Accountability Return For The Year Ended 31 March 2021 was published and that these documents would be available for inspection from 30th June to 10th August 2021 in the notice boards and on the website.

10 **CORRESPONDENCE**

A list of correspondence received since the last meeting (items 232-256) had been circulated and the contents noted.

11 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

12 DATES OF MEETINGS FOR 2021

The next PC meeting would be 19 August 2021 at the Village Hall at 7pm.

The schedule of meetings following the third Thursday of the month pattern is 16 September, 21 October and 18 November.

The meeting closed at 8:32pm.

Signed

Chairman
19 August 2021